



Form for new employees to indicate if they intend to join a union

This form is **optional** to complete. If you do not fill it in and return it to your employer within 30 days of starting your new job, your employer is required to tell the relevant union(s) your name and that you didn't return the form. If you do complete and return the form within 30 days of starting your new job, your employer will pass the form and your name on to the union(s) that cover your work unless you object by ticking the relevant box on the form.

Your full name

Your employer and workplace
(employer may complete)

Union(s) with agreements that cover your role (employer may list unions with agreements that cover the employee's role)

Do you intend to join a union?
(choose one)

Yes, I intend to join a union.

Email (optional):

Phone (optional):

Role (optional):

The union I intend to join is:

Tick this box if you do not want this form passed on to any other unions that cover your work.

No, I do not intend to join a union.

Tick this box if you do not want this form passed on to the unions that cover your work.

Your signature

Date

About this form

Why have I got this form?

If you've got this form that means you have just started a job with a new employer and there is at least one collective agreement that covers your new job.

A 'collective agreement' is an agreement that a union has negotiated for its members and agreed with your employer. You are covered by the terms and conditions of the collective agreement for your first 30 days of employment.

What if I intend to join a union?

You are free to join a union. Filling in the form does not mean you have joined a union. The union has rules for signing people up. You can get in touch with the union directly to join. If you are not sure how to do this you can talk to a union representative at your work or visit the NZ Council of Trade Unions website: www.union.org.nz

Your rights under the Privacy Act

You have the right to see a copy of any personal information held about you. If there are mistakes, you can ask for them to be fixed or you can give a list of corrections about what you think is wrong.